



Law Enforcement Training Advisory Commission

3171 Greenhead Drive, Suite B * Springfield, IL 62711
Phone (217) 726-7014 * Fax (217) 726-7833 * Email: letac@sbcglobal.net

LASERSHOT FIREARMS SIMULATOR **RULES FOR EQUIPMENT USE**

The MTU has established some protocol for use of the LaserShot Equipment. Listed below are a few "rules" which must be followed to ensure the equipment is properly cared for and utilized:

1. It is the responsibility of the department utilizing the equipment, to pick up the system from the MTU or the department who just finished using it. When returning the equipment, the next department scheduled will pick the equipment up from your department. If there is no other department scheduled, the system needs to be delivered back to the MTU office.
2. It is the responsibility of both departments (sending & receiving) to see that all equipment associated with the LaserShot System is accounted for at the time of pickup. An equipment checklist is included in this binder. When you have finished your department's training, you should have it packed up and ready for pickup at the time agreed upon by both departments.
3. It is the responsibility of the department using the system to make sure it is in working order. If something breaks or is not functioning properly, and can not be rectified by the LaserShot representative, Mr. John Lounibous (1-630-803-4001 or 1-630-240-4343) or their main office (1-281-240-1122, www.lasershot.com), please notify this office immediately.
4. Course roster sheets and evaluations are in the User's Manual. Please make copies as needed and be sure all trainees sign the rosters and complete an evaluation. After your training is completed, please mail these forms back to the office, or return with the equipment, indicating dates and approximate hour(s) spent with each student. Also indicate whether or not you wish certificates to be issued. Printing certificates for every officer could get very time consuming and costly. Therefore, we will not issue them unless they are requested.
5. After your department has had use of this equipment, and it has been utilized by everyone in the Mobile Team Unit, your department may request it a second time, third time, etc. We want to keep it circulating the region on an ongoing basis, and hopefully in use at all times.
6. If you know there are departments in your immediate area who do not have a LaserShot instructor, we would appreciate your inviting those officers to come train with your department.
7. **DO NOT ALLOW ANYONE UNTRAINED IN OPERATING THE LASERSHOT SYSTEM TO USE THIS EQUIPMENT!!!**
8. **CLEAN LCD PROJECTOR FILTER AFTER EACH USE & ALLOW PROJECTOR BULB TO COOL DOWN BEFORE TURNING OFF MACHINE - Failure to do so greatly shortens the life of the bulb, which costs \$400+ to replace!!!**
9. Although there are "fun" games on the system, **IT IS NOT A TOY!!!** This equipment was purchased by the MTU for **TRAINING!!!!** Please treat it with **CARE** and use it for the purpose for which it is intended.
10. Should you have any questions regarding the system, please call the office at (217) 726-7014.