



Law Enforcement Training Advisory Commission

840 S. Spring Street, Suite B • Springfield, IL 62704

Phone (217) 726-7014 • Fax (217) 726-7833 • Email letac@mtu10.com • Website www.letac.org

JT Wooldridge, Director

Basic Evidence Technician (40-Hour)

March 06-10, 2023

March 06-07 & 09-10, 2023 (8 a.m. – 4 p.m.)

March 08, 2023 (1:00 p.m. – 9:00 p.m. Nighttime Photography)

LETAC Training Center

840 S. Spring St, Suite B, Springfield, IL

This course is ILETSB approved and certified for the following mandates: Civil Rights (.5hrs), Constitutional/Proper Use of LE Authority (.5hrs), Legal Updates (.5hrs), Officer Wellness and Mental Health (.5hrs), Procedural Justice (.5hrs), Lead Homicide Investigator (40hrs)-Scenario (18hrs)

Course overview: This program will provide students with an overview of the most up-to-date scientifically sound methods for identifying, documenting and collecting evidence encountered by law enforcement crime scene service units.

Course Goals:

The goal of this course is to give attendees a firm understanding of how evidence relates to a crime scene investigation, including the identification of a defendant. Officers will be shown basic functions of a standard SLR digital camera. Officers will learn how to recover latent fingerprints from various surfaces. Officers will be expected to understand and demonstrate, through a variety of practical exercises, how to write reports, package a variety of types of evidence, and explain what the lab capabilities are in relation to the types of evidence collected. Officers will also demonstrate the proper methods for documenting, photographing and collecting both 3D and 2D footwear/ tire impression evidence. Officers will discuss current case law as it pertains to crime scene processing along with how to present the collected evidence in court. Officers will understand each crime lab section and what services they can provide. Each officer will have a working knowledge of how to correctly process a death scene.

Illinois Law Enforcement Training & Standards Board Mobile Team Unit #10

Serving the Counties of Christian • Dewitt • Logan • Macon • Mason • Menard • Montgomery • Sangamon



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Course Content

- Crime scene management
- Crime scene photography
- Physical evidence recognition, collection, preservation, and packaging
- Crime scene safety
- Footwear and Tire Impression evidence
- Latent print impression evidence
- Firearms and tool marks
- DNA evidence
- Report writing
- Death Scene Investigation
- Crime Scene Diagramming
- Trace Evidence
- Court Preparation
- Crime Lab Capabilities
- Legal Issues

What to Bring:

- **SLR camera with detachable flash and cable**
- **Flashlight**
- **Latent print kit**
- **100-foot tape measure**
- **Laptop computer with a cable to be able to download their photos**
- **Clothing for the weather as 30% of class is outdoors**

Instructor:

Michael E. Kirby has been a police officer in Illinois for over 41 years, starting his career with the North Western Railroad Police in 1979 in the East St. Louis area. In 1986 he was hired by the Wheeling Police department where he worked until he retired as a sergeant in 2009. While at Wheeling he served as a patrol officer, tactical officer, school resource officer, detective and patrol sergeant. He also served for five years on the NIPAS EST team as an entry team leader. Other duties included nine years as a forensic supervisor for the North Regional Major Crimes Task Force and five years on a DCFS child death review team for Cook, Kane, DuPage, McHenry and Lake Counties. Immediately after retiring from Wheeling, he was hired by the village of Inverness as a fulltime police officer. There his duties not only include police duties, he is also assigned to the MCAT Officer Involved Death Investigative Team, supervising the forensic unit. Michael has been training police officer, school teachers and day care center employees in Child Abuse Awareness for over 25 years. Michael has been married for 33 years to Joellyn and has 4 adult children and four grandchildren.



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Non-Member Tuition: \$400. Non-Member tuition shall apply to civilians, officers from State/Federal agencies, and officers from Local Law Enforcement agencies which are not a member of any MTU. Tuition will be invoiced to departments upon course completion. If a pre-registered student from a Non-Member agency fails to attend training, and the agency fails to provide advance notice within 7 days of the start date of that class, the agency will be invoiced the entire amount of the student's tuition.

To Register: Email registration to register@letac.org. You may also fill out and submit our online registration form through the website at www.letac.org or call 217-726-7014 to register by phone (be sure to include all pertinent information). **MTU#10 Law Enforcement members who are under the mandate requirements will be given priority on state mandated courses and then MTU#10 local members. If it is not a mandated course, all MTU# 10 local members will be given registration preference until seven days prior to the date of class. After that date, registrations will be taken on a first-come, first-served basis, regardless of MTU status. *We cannot accept registrations from individual officers. All registrations must go through your Chief, Sheriff, or department training office, even if you are attending class on your own time.***

Cancellation: If a class must be canceled for any reason, every effort will be made to do so at least 2 weeks before the class is scheduled to begin. However, there are circumstances where last minute cancellation is out of our control. All officers who have been registered for training will be contacted at the email address given at registration, so please be sure to provide an email address which is checked often.